

## CAMPUS SAFETY MEETING – February 12, 1:15 PM | SLC CONFERENCE ROOM

**Members Present:** Larry Myhrer, Eric Christenson, Randy Nelson, Emily Kregel, and Katie Johnson

- Eric Christenson opened in Prayer
- Adoption of Agenda Motion approved MMSC (L. Myhrer/K. Johnson)
- Secretary Report / Minutes - approved MMSC (E. Christenson/E. Kregel)

**Lockdown Assessment:** The Committee went over the “lockdown drill” on Campus that took place on Wednesday February 7, 2024. Eric led the Committee through a report titled “Lockdown Drill Recap 2.7.24” that listed feedback from the people in charge of each Campus building during the drill. There were some issues with certain doors remaining unlocked when they should have been locked. The Committee talked through the question, what is best practice for students or staff who are in the dorms and may be sick or sleeping? Other areas of discussion included when and how to communicate to student’s parents in the case of an actual lockdown. Should more staff and faculty have wider electronic card authorization/permission for doors at SLC in case of emergencies?

**Areas to Improve:** Next Scheduled drill should be placed on everyone’s personal Outlook Calendar. Continued emphasis needs to be made for each person on Campus that safety drills are mandatory for all Staff, Faculty, and students. Additional training and reminders should be provided to Faculty close to each drill. Better communication is needed as to where to go if you find yourself outside or in a more open areas on Campus.

### Quarterly Drills

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| ➤ Quarter 1: Lockdown Drill            | Date: <b>Completed 2/7/24.</b>                   |
| ➤ Quarter 2: Tornado                   | Date: <b>May 15,2024 10:00 am – Campus Staff</b> |
|  | Date: <b>Emily - TBD – FLBCS Students</b>        |
| ➤ Quarter 3: Medical (Staff & Faculty) | Date: <b>TBD</b>                                 |
| ➤ Quarter 4: Fire – Campus Wide        | Date: <b>Completed 10/18/23.</b>                 |

### Training

Student Training ( <i>annual</i> )	Date: Fall 2024
Staff Training ( <i>annual</i> )	Date: Fall 2024
Messages Through App ( <i>monthly</i> )	<b>March:</b> Lockdown Drill Review <b>April:</b> Tornado Safety Reminder <b>May:</b> N/A

**CPR/AED/First Aid Training** – Emily K. - City of Plymouth can provide free training to staff at FLBCS & HQ. The training is provided by the Rotary Club of Plymouth (501c3). Cost is a suggested donation to Heart Safe Plymouth Program. The training lasts 75 minutes. They require a minimum of 10 participants and a maximum of 30. We will pick two dates (one day/one evening) and have people sign up to whatever session is most convenient for them.

**Run/Hide/Fight Training** – Randy N. – Randy will research some training video options for Campus employees to watch. He will also make the handout titled “Active Shooter How to Respond” available to Campus staff.

### Other Campus Safety Concerns

- When and how to communicate possible threats of suspicious people who are on Campus or who are likely to come to Campus.

### Campus Security Upgrades

- License Plate Camera, Chapel North Door, SLC Cameras – Future

**Next Meeting Date:** Wednesday, May 15, 2024 2:00 PM

Adjournment